

# Confidential Client Survey

Date Completed: \_\_\_\_\_

A time saving tip - when your documents contain the information requested on the Confidential Client Survey, simply write "see documents" in the spaces provided on the form.

## Personal Information

Item	Client #1 Male / Female	Client #2 Male / Female
Name (Married / Not Married)		
Social Security Number		
Date of Birth		
Are you a United States citizen?	Yes No	Yes No
Level of Education		
	Primary Residence	Second Home
Street Address		
City, State, Zip		
Home Phone (Area Code)	( )	( )
Home E-mail Address		

## Children

Name	Birthdate	Social Security Number	# of Grandchildren and Ages

## Employment Information

Item	Client #1	Client #2
Occupation/Title		
Company Name		
Company Address		
City, State, Zip		
Business Phone (Area Code)	( )	( )
Work E-mail Address		
Salary	\$	\$
Bonus	\$	\$
Length of employment at current employer		
Target Retirement Date		

## Other Income e.g., Alimony, Child Support, Rental Property, Disability Benefits, Retirement Plan Distributions, Gifts, etc.

Item	Client #1		Client #2	
	Current	Future	Current	Future
Pensions	\$	\$	\$	\$
Social Security	\$	\$	\$	\$
Other (Please Identify)	\$	\$	\$	\$

## Estate Planning

Wills, Trusts & Other Legal Documents	Client #1		Client #2	
Do you have a Will?	Yes	No	Yes	No
Date of execution or last Will review:				
Do you have a trust? List type and date of execution				
Do you have a Durable Power of Attorney?	Yes	No	Yes	No
Do you have a Living Will/Health Care Directive?	Yes	No	Yes	No

## Checking, Savings, Money Market Accounts & CDs

Identification of the Account	Monthly Additions	Owner	Beneficiary	Current Value
	\$			\$
	\$			\$
	\$			\$
	\$			\$
Total				\$

## Non-qualified Investments e.g., Stocks, Bonds, Mutual Funds, Real Estate Investment Trusts, Non-qualified Annuities, Limited Partnerships, Stock Options, Deferred Compensation.

Identification of the Account	Purchase Date	Cost Basis	Monthly Additions	Owner	Beneficiary	Current Value
			\$			\$
			\$			\$
			\$			\$
			\$			\$
			\$			\$
			\$			\$
Total						\$

## Primary Bank

Name on Account	Account #	City	State	Zip Code

## Qualified Investments e.g., Traditional IRAs, Roth IRAs, 401(k)s, TSA/403(b)s, 457s, SEP IRAs, Simple IRAs, Profit Sharing Plans, Money Purchase Pension Plans, etc.

Identification of the Account	Type of Account	Mo. Addn's Client	Mo. Addn's Employer	Owner	Beneficiary	Current Value
		\$	\$			\$
		\$	\$			\$
		\$	\$			\$
		\$	\$			\$
		\$	\$			\$
		\$	\$			\$
Total						\$

## Other Investments e.g., UTMAs, UGMAs, Education IRAs, 529 Plans, Notes Receivable, Investment Real Estate, Business Interests, etc.

Identification of the Account	Monthly Additions	Owner	Beneficiary	Current Value
	\$			\$
	\$			\$
Total				\$

## Personal Assets

Identification	Purchase Price	Owner	Comments	Current Value
Residence	\$			\$
2nd Home	\$			\$
Autos/Personal Property	\$			\$
Other:	\$			\$
Other:	\$			\$
Total				\$

## Liabilities e.g., Student Loans, 401(k) Loans, Life Insurance Loans, Margin Loans

Identification	Date Loan Taken	Original Loan Balance	Monthly Payment	Length of Loan	Interest Rate	Owner	Current Balance
Home Mortgage		\$	\$	yrs.	%		\$
Home Equity Loan		\$	\$	yrs.	%		\$
Home Equity Line of Credit		\$	\$	yrs.	%		\$
2nd Home Mortgage		\$	\$	yrs.	%		\$
Auto Loan		\$	\$	yrs.	%		\$
Credit Card Debt		\$	\$	yrs.	%		\$
Other:		\$	\$	yrs.	%		\$
Total							\$

## Company Sponsored Life Insurance

If none please circle: None

Insured	Beneficiary	Type: Circle One	Death Benefit	Cash Value if Applicable	Annual Employee Cost	Continues after separation of service?*	
		Term/UL	\$	\$	\$	Yes	No
		Term/UL	\$	\$	\$	Yes	No

\* If yes, please provide detail

## Personal Life Insurance

If none please circle: None

Owner	Insured	Beneficiary	Current Death Benefit	Cash Value	Annual Premium	Carrier Name	Policy Type*	Issue Date
			\$	\$	\$			
			\$	\$	\$			
			\$	\$	\$			

\*Policy Type: Whole Life, Term, Universal Life, Variable Univ. Life

## Long Term Care Insurance

If none please circle: None

Insured	Private or Employer Spnsd.	Carrier Name	Daily Benefit	Benefit Period	Annual Premium	Cost of Living Adjustment: Circle One	Elimination Period
			\$	yrs.	\$	Simple/Compound/None	
			\$	yrs.	\$	Simple/Compound/None	

## Disability Insurance

If none please circle: None

Insured	Private or Employer	Carrier Name	Monthly Benefit	Your Annual Premium	Maximum Mo. Benefit
			\$	\$	\$
			\$	\$	\$